



Dear Parent:

Thank you so much for volunteering at the Montessori Academy of Lancaster. As you know, student safety is a priority. We appreciate your patience and efforts in obtaining the appropriate clearances to remain eligible to volunteer with students.

Every parent must complete the Child Abuse Clearance, the Pennsylvania State Criminal Background check, **AND** if not a resident of Pennsylvania for the past 10 years, must also get FBI Fingerprint Clearances **OR** sign the affirmation below that they have not resided in any other state for the past 10 years **OR** provide proof of Pennsylvania residence for the past 10 years.

At this time, we need the following clearances on file for you. They are valid for 3-5 years, unless otherwise requested according to PA State law or at the Academy's discretion. Please retain a copy for your records; we cannot provide you with copies from our files.

Child Abuse: <https://www.compass.state.pa.us/cwis/public/home>

PA State: <https://epatch.state.pa.us>

FBI: <https://www.pa.cogentid.com>

In order for you to be qualified as a chaperone, please submit these documents prior to your volunteer event.

More information can be found on our website at: www.montlanc.com/forms-for-parents

If you have any questions, please let us know.

Thank you,
Jennifer Umberhocker
Assistant Head of School

Residency Affirmation

I _____ swear and affirm that: I am an unpaid volunteer, AND I have been a resident of the Commonwealth of Pennsylvania for the past TEN YEARS as listed below, AND I have not been convicted of any crime or offense under the criminal laws or former laws of the Commonwealth of Pennsylvania OR under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation.

I hereby swear or affirm that the information I have provided in this statement is true and correct. Also, by signing this Background Affirmation Statement, I indicate my understanding that false swearing of this Affirmation is punishable by law, pursuant to Section 4903(b) of the Pennsylvania Crimes Code.

Signature: _____

Date: _____